

Training Registration Form

Course Title	
Course Date	

Registration Form email to training@optimalsystems.my

Registration Type (Please √ in appropriate box)

Individual

Company – HRDF Registered

Company – Non HRDF

Government

PARTICIPANT DETAILS

1.	Name		Highest Education Level	
	Position		Mobile No.	
	Email address		NRIC (Malaysian only)	
2.	Name		Highest Education Level	
	Position		Mobile No.	
	Email address		NRIC (Malaysian only)	
3.	Name		Highest Education Level	
	Position		Mobile No.	
	Email address		NRIC (Malaysian only)	
4.	Name		Highest Education Level	
	Position		Mobile No.	
	Email address		NRIC (Malaysian only)	

ORGANIZATION DETAILS

Organization Name			
Organization Address			
PIC Email		PIC Telephone	

Declaration (Skip declaration 1 for Individual Registration)

1. I (name)_____ agree to send these particular trainees to attend the above training.

2. I agree to make full payment on the course fees stated at the invoice given to Optimal Systems Engineering Sdn Bhd before the training starts at the respective dates.

3. I agree for the course fee of training to be non-refundable but transferable in accordance to Optimise Training Policy, although our trainees withdraw after the confirmation letter has been issued.

By Signing below, I hereby agreed to attend and shall make the necessary payment as stipulated by the invoice from Optimal Systems Engineering. Except for individual registration, the signature below must be from either Chief Executive, Director, General Manager, HR / Training Manager or Assistant Manager.

Contact us : Mr Axel / Ms Thulasi
 Tel. No. : +6016-7167248 / +6011-36843060
 Website : www.optimalsystems.my
 Working Hours : Sunday - Thursday (9.00am - 5:00pm)

Organization Stamp / Signature*